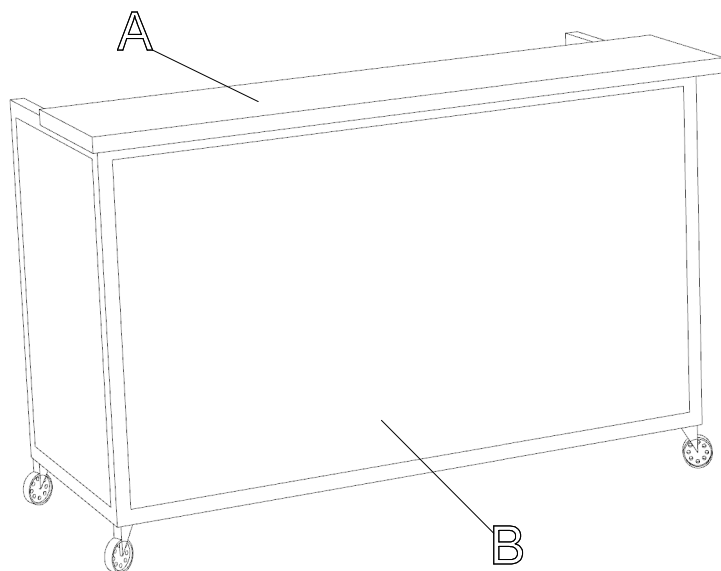




## Assembly Instructions



**Etowah  
Reception Desk**

**Model #MR-302**

### PARTS LIST\*

Label	Item Name	Qty.
A	Check writing counter	1
B	Desk	1
C	Bolts	8

### TOOLS NEEDED\*

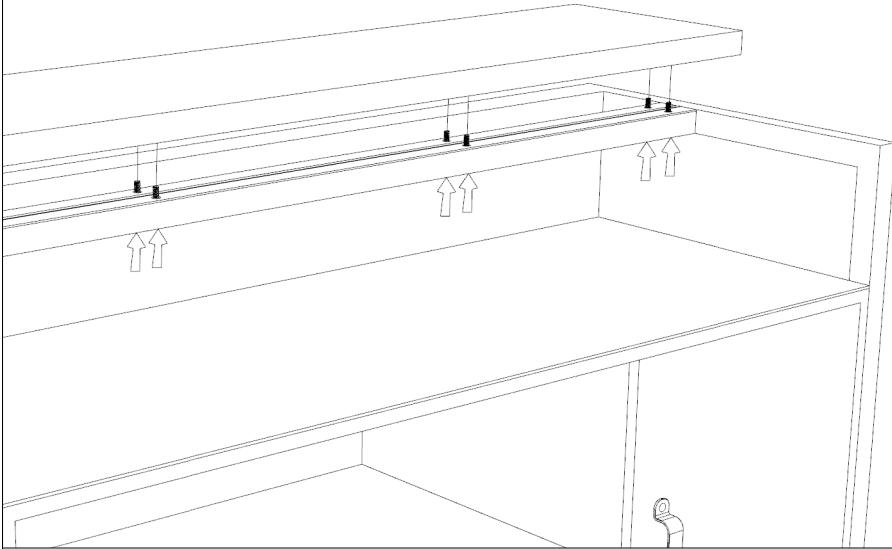
Wrench may be needed for attaching check writing counter to desk.

Screwdriver may also be needed for knob.

### Pre-assembly

- 1) For your safety and ease of assembly, the help of two or more adults is strongly recommended.
- 2) Check inside all boxes, cabinets, and drawers for boxes and bags of parts before beginning assembly.
- 3) Place on carpeted or scratch-free work surface to avoid damaging parts during assembly.
- 4) To avoid accidentally discarding small parts or hardware, do not dispose any packaging or contents of the shipping carton until assembly is complete.
- 5) Use the component and parts list above to identify and separate all of the pieces included.
- 6) The use of power tools to aid in assembly is not recommended. Power tools can damage hardware and split wood.

## Assembly



Secure check writing counter (A) to desk (B) by placing bolts (8 total) in crossbar and preceding to screw into threaded recessed holes located in bottom of the Zinc top.

## Assembly Complete

If you have any questions or problems during assembly please call our customer service at 1.888.332.0123

**Thanks for choosing Minerva! Enjoy your new Etowah Reception Desk.**

